

## FY24-FY26 Training Summary Feedback: Creating Accessible PowerPoint Presentations 101

128 Attendees | 48 Responses

### SURVEY RESPONSES

The training met my needs  
and expectations.

Strongly Agree/Agree **100%**

The training answered questions  
I had coming into the session.

Strongly Agree/Agree **100%**

The format and delivery of the  
content was effective.

Strongly Agree/Agree **100%**

The training content was  
appropriate for the audience.

Strongly Agree/Agree **100%**

The presenter was knowledgeable  
and engaging.

Strongly Agree/Agree **100%**

I would recommend this training  
to others.

Strongly Agree/Agree **100%**

I feel more confident in my ability  
to make PowerPoint presentations  
more accessible.

Strongly Agree/Agree **100%**

There was enough time for  
questions.

Strongly Agree/Agree **100%**

### COMMENTS

#### What other disability-related information could you benefit from learning about?

Formatting and exporting PDF's

Creating accessible social media content, general  
accessibility best practices for the workplace.

#### What did you like best about the training?

That the presenter used a live document and made the  
changes live so we could really see the process, not just be  
told the process.

Learning how to use the PowerPoint Accessibility Checker.  
I did not know that was an available resource already built  
in to PowerPoint and even Word.

A lot of information without being overwhelming.  
Included stuff I can put into practice immediately, and  
while we still have a lot to learn about accessibility, it feels  
much less daunting and more attainable now.

#### What did you like least about the training?

Feels like it is going to take away creativity.

#### What were the key takeaways from this session?

How to describe images that should be alt-tagged and also  
how screen readers prompt the "viewer" to differentiate  
between images, links, etc.

Realizing we could provide supplemental materials that  
were presented as images within the PPT but could be made  
available as a screen reader-friendly PDF.

Some of the buttons on PowerPoint that I didn't know  
existed, not even about accessibility, that will be very helpful.

I didn't know about the use of invisible headings or how  
merged or split cells in tables would be problematic!

#### Any additional feedback?

It gave me a lot of really useful, actionable information, and  
left me feeling enthused and optimistic about improving  
how we do things here. I think this could benefit a lot of  
workplaces, and I plan to mention it to my friends.